

# APPLICATION FOR EMPLOYMENT



5440 Dixie Highway  
Fairfield, OH 45014

4450 Eastgate South Drive  
Cincinnati, OH 45245

## Pre Employment Questionnaire

## Equal Opportunity Employer

PLEASE PRINT

Name (Last)	(First)	(Middle)	Cell Phone No.
Current Address (Street)			Home Phone No.
(City)	(State)	(Zip)	Today's Date:

Are you legally entitled to work in the United States?  Yes  No

Have you ever applied for employment with us?  Yes  No

If yes: Month and Year: \_\_\_\_\_ Location: \_\_\_\_\_

Have you ever worked for Jungle Jim's before?  Yes  No

If yes: Month and Year: \_\_\_\_\_ Location: \_\_\_\_\_

The position/dept. you are applying for is: \_\_\_\_\_ Salary expected: \$ \_\_\_\_\_ per \_\_\_\_\_

Type of employment applying for:  Full-Time  Part-Time  Temporary

### Specify the days and hours you are available to work:

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
a.m.							
p.m.							

If your application is considered favorably, what date can you start work? \_\_\_\_\_

Is your current age 16 years or older?  Yes  No 18 years or older?  Yes  No

Can you work shifts?  Yes  No If YES, what shifts can you work?

Can you work overtime?  Yes  No  First (Early Mornings)  Second (Afternoon-Evenings)  Third (Nights)

List any special skills or abilities related to the job applied for: \_\_\_\_\_

Describe your greatest accomplishment from any previous position that you have held: \_\_\_\_\_

\_\_\_\_\_

# EDUCATION

(Circle Highest Grade Completed)

Elementary 1 2 3 4 5 6 7 8

High School 9 10 11 12

GED

College 1 2 3 4

	SCHOOL NAME	ADDRESS	NO. YEARS ATTENDED	DEGREE	MAJOR
HIGH					
COLLEGE					
GRADUATE					
OTHER					

Courses now studying \_\_\_\_\_

## EMPLOYMENT RECORD (PLEASE LIST MOST RECENT POSITION FIRST)

I.

DATES	NAME AND ADDRESS OF EMPLOYER	DESCRIBE THE WORK YOU DID	SALARY	EXACT REASON FOR LEAVING
FROM:			FROM:	
TO:			TO:	
	Telephone:	Supervisor:		May we contact them?

II.

DATES	NAME AND ADDRESS OF EMPLOYER	DESCRIBE THE WORK YOU DID	SALARY	EXACT REASON FOR LEAVING
FROM:			FROM:	
TO:			TO:	
	Telephone:	Supervisor:		May we contact them?

III.

DATES	NAME AND ADDRESS OF EMPLOYER	DESCRIBE THE WORK YOU DID	SALARY	EXACT REASON FOR LEAVING
FROM:			FROM:	
TO:			TO:	
	Telephone:	Supervisor:		May we contact them?

IV.

DATES	NAME AND ADDRESS OF EMPLOYER	DESCRIBE THE WORK YOU DID	SALARY	EXACT REASON FOR LEAVING
FROM:			FROM:	
TO:			TO:	
	Telephone:	Supervisor:		May we contact them?

# PERSONAL REFERENCES (NOT Former Employers or Relatives)

Name and Occupation	Address	Telephone Number

## MILITARY INFORMATION

Have you served in the U.S. Armed Forces?  Yes  No Branch of Service: \_\_\_\_\_

Total Months of Active Duty: \_\_\_\_\_ Rank of Induction: \_\_\_\_\_ Highest Rank Attained: \_\_\_\_\_

Specialized Military Experience: \_\_\_\_\_

## SECURITY INFORMATION

Have you been convicted of a felony or misdemeanor in the past 7 years other than a minor traffic offense which has not been pardoned or expunged from your record?

Yes  No If YES, list date, city, charge and disposition: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

(Conviction of a felony or misdemeanor will not automatically disqualify you from consideration for employment.)

## READ BEFORE SIGNING

This Company does not discriminate against qualified applicants or employees on the basis of race, creed, national origin, ancestry, pregnancy, sex, color, age, or other status or condition protected by applicable law. However, we insist that all of our employees can perform the essential functions of their employment and have the character, integrity, and general reputation for honesty of a person we would be willing to have to represent our Company in its dealings with customers, suppliers and/or other employees. Accordingly, we insist on complete honesty. ANY LATER DISCOVERY THAT AN APPLICANT WAS NOT HONEST IN COMPLETING THIS APPLICATION MAY RESULT IN DISCHARGE.

### AFFIDAVIT:

I authorize or instruct this Company to make whatever inquiries it deems necessary (of any former employer, personal reference, or school official named in this application or referred by a person named in this application and of any law enforcement agency) in order to verify any information given in my application and/or determine my qualifications and abilities and I agree to release and hold harmless all such persons from any and all liability arising from the release of such information. I understand that such inquiries may include information as to my character, general reputation or personal characteristics. Statements I made in the application are true and complete. I understand that if, in the judgment of the Company, I have made any false statements, omissions, concealments, any misrepresentations or I have failed to answer any questions fully and accurately, or results of such investigation are not satisfactory, any offer made by the Company may be withdrawn or my employment with the Company may be terminated immediately, without any obligation to me other than for payment at the rate agreed upon for services rendered after I have been employed. I agree to conform to the rules and regulations of the Company, and understand that if I am hired, my employment and compensation can be terminated, without cause or notice, at any time, at the option of either the Company or myself. I further understand that no personnel recruiter or interviewer or other representative of the Company has any authority to enter into any agreement for employment for any specified period of time unless such agreement is in writing and signed by the Company's designated representative.

Authorization Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

**FOR OFFICE USE ONLY** (Not to be completed by Applicant)

Reference Check

Position Number:	Results of Reference Check:
I.	
II.	
III.	
IV.	

Referenced by: \_\_\_\_\_

Store Location Hired for

FAIRFIELD

EASTGATE

Date and time employee coming in to complete paperwork with Payroll: Date _____ Time _____	
Department Hired For:	<input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time
Department Number:	
Work permit if under 18? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Pay Rate:      Hourly _____      Salary _____	

Interviewed by: \_\_\_\_\_

Manager Approval: \_\_\_\_\_